



# Haddon Savings Bank

201 WHITE HORSE PIKE,  
HADDON HEIGHTS, NJ 08035  
856.547.3700 | FAX 856.547.9312

## Instructions for upload on the lending website link.

**PowerForm Signer Information**

Fill in the name and email for each signing role listed below. Signers will receive an email inviting them to sign this document and will need to verify their email address.

Please enter your name and email to begin the signing process.

**Loan Applicant**

**Your Name: \***

**Your Email: \***

Please provide information for any other signers needed for this document.

**Loan Officer**

**Name:**

**Email:**

[BEGIN SIGNING](#)

- There is an initial screen that notifies you that a 3<sup>rd</sup> party site disclaimer. (click continue)

**Email Validation: Haddon Savings Bank: Client File Upload**





Signing validation code: 7345af9f

[RESUME SIGNING](#)

Copy and enter the validation code into the access page to continue signing.

If you did not start signing Haddon Savings Bank: Client File Upload, please contact support.



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- You will receive an email with a code the email address you supply on the initial screen.

## Please enter the access code to view the document

 **Chip O'Connell**  
Haddon Savings Bank

An email has just been sent to your email address with a special validation code in it. To proceed to sign your documents please open your email, and enter the code into the box below. Keep this browser window open while you get your email.

Access Code

**VALIDATE**

- Place the code into the verification page
- Select Validate
- The upload screen will appear
- Select the check mark

## Please Review & Act on These Documents

 **Chip O'Connell**  
Haddon Savings Bank

Client File Upload with HSB today.  
Signers will receive an email and will need to verify their email address.

 Please read the [Electronic Record and Signature Disclosure](#).  
 I agree to use electronic records and signatures.

Welcome and thank you for your efforts for smooth document collection.

UPLOAD HERE:

  
Optional

  
Optional

  
Optional

  
Optional

  
Optional

Select the boxes above to upload documents to this service.



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- Fill in your name
- Select the upload box

Upload your File Here with Haddon Savings Bank:  
Welcome and thank you for your efforts for smooth document collection.  
UPLOAD HERE:

Select the boxes above to upload documents to this service.

Name:  Date: 10/2/2024  
Signature:  Add Email:

- Upload the file in the activity screen

Upload Attachment

UPLOAD A FILE

DONE

- Repeat as necessary



SINCE 1905

# Haddon Savings Bank

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net/Signing/?ti=c53c2749e2954291abc7e3d509523d36

Upload Attachment

✓ lfc 9-20-24.pdf  
1 page - Upload Complete

UPLOAD A FILE

DONE

Select the boxes above to upload documents to this service.

- The action box will show completed

Commercial Loan Documents | Commercial Loan Documents | Review and sign document(s) |

3.docuSign.net/Signing/?ti=c53c2749e2954291abc7e3d509523d36

completed document. FINISH

DocuSign Envelope ID: 910C0544-7927-4933-BAFE-F4ECC189EC1E

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SINCE 1905

Upload your File Here with Haddon Savings Bank:  
Welcome and thank you for your efforts for smooth document collection.

UPLOAD HERE:

Optional Optional Optional Optional

Select the boxes above to upload documents to this service.

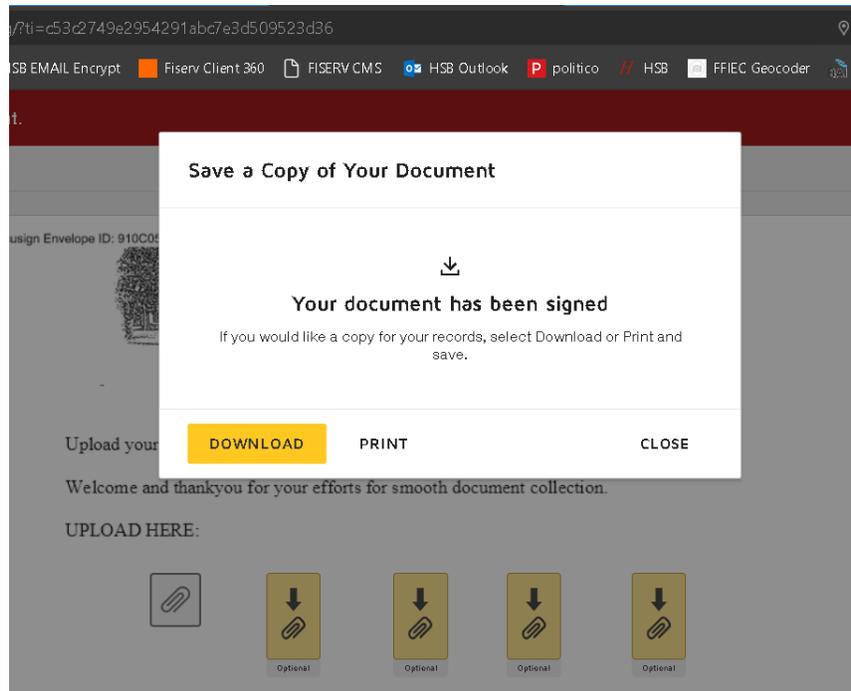
Name: Chip O'Connell TEST Date: 10/2/2024



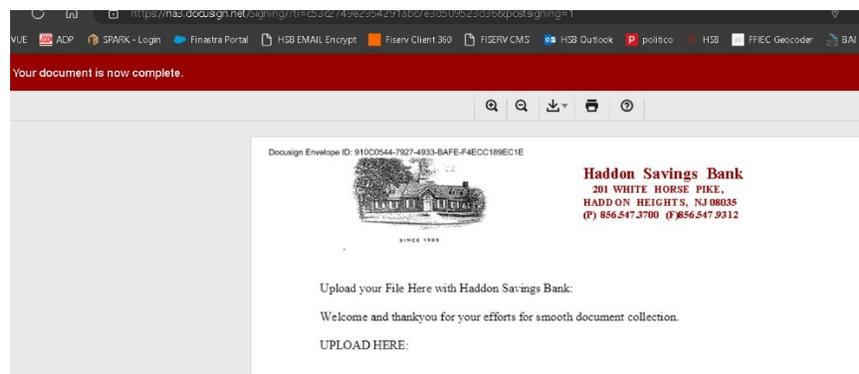
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- **Select finish**



- **Your upload will be completed**
- **You will receive a notification in your email**



## Tips:

- **Be sure to place your bank contact is different from the default.**
- **Be sure to use an email you can verify**
- **Check your spam for emails**